

Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

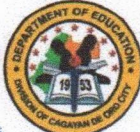
29 August 2025

DIVISION MEMORANDUM
No. 733 s.2025

**ACTIVATION OF THE BASIC EDUCATION INFORMATION SYSTEM (BEIS)
CORNER IN SCHOOLS**

TO: ALL ELEMENTARY AND SECONDARY SCHOOL HEADS

1. In line with the Department's drive to strengthen evidence-based planning, monitoring, and decision-making, all schools are hereby directed to activate and maintain a **Basic Education Information System (BEIS) Corner** within their respective schools.
2. The BEIS Corner shall serve as the **school dashboard** that will provide stakeholders with updated, reliable, and accessible data, and shall include, but not be limited to, the following information:
 - a. Five-Year Enrollment History
 - b. Data on Personnel (Teaching and Non-Teaching Staff)
 - c. Number of School Building
 - d. Number of Classes
 - e. Number of Classrooms
 - f. Number of Dropouts
 - g. Other significant school data deemed necessary
3. School Heads are enjoined to ensure that the data reflected in the BEIS Corner are accurate, updated, and properly displayed in a visible and accessible area of the school. The presentation of information may include charts, graphs, infographics, and other user-friendly formats that promote transparency and awareness among stakeholders.
4. This initiative aims to:
 - a. Provide a quick reference on school statistics for internal and external stakeholders;
 - b. Enhance data-driven planning and school improvement efforts; and



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- c. Foster transparency and accountability within the school community.
5. Compliance to this Memorandum shall form part of the Division's monitoring and evaluation activities. Education Program Supervisors and Public Schools District Supervisors shall ensure that all schools within their jurisdiction have complied accordingly.
6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
7. Wide dissemination of and strict compliance with this memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: none

To be indicated in the Perpetual Index
under the following subjects:
BEIS DASHBOARD

DM-054-SGOD-PR-RSM-Activation of the basic education information system (BEIS) corner in schools
August 29, 2025



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